

## **Monroe County Early Intervention Program**

### **OSC ADMIN MINUTES**

SKIP of New York

November 13<sup>th</sup> 2012

8:30 am-10:30 am

#### **Review of Minutes/Round Table Sharing and Announcements**

- Wait list for vision services has been resolved
- Bringing in a new OSC agency- Liberty Post and Communication Center both interested.
- No new updates on “At Arms Length”. Decision should be made very soon. Statewide, the EI Community has had a strong response against this policy

#### **Agenda**

#### **Provider Updates**

- Cindy Flowers-Figueroa-correct name
- Gail Doran- SCs continue to have difficulty creating an SA for Gail as TVI.  
Action: AMS to contact NYEIS Help desk again re this issue and will email SC's once it's been resolved.
- Rick Little- SW from Commission for the Blind is now with CAFL.
- Theresa Lehman-former Director of ARC of Orleans. TVI by training. She is now in the process of becoming an Independent provider with Monroe County.

#### **OSC Quarterly Follow Up**

- Revised October minutes: Clarifying a paper review vs. an IFSP meeting. Problems with NYEIS- Action: Remove If the provider is there, this is their therapy session, SC cannot call this an observation nor a team meeting as a team meeting needs to have a co-visit for the purpose of a team meeting. Can review the paper work with the family.” Also, if there are errors on the data request change form, BEI/CMA sends back to the EIOD who sends it to the appropriate SC to fix and resubmit.
- Groups: Passed out forms at last Quarterly meeting. Will review the completed forms at the January OSC Quarterly after SCs have visited the groups. When observing bring outcomes to review. How long is it appropriate to observe a group? Only 5 agencies with developmental groups-possibly have 2 people see each agency? Need to keep a tally of who goes to each group. Find out from SC's who they have in groups so we can make sure we don't all have them observe the same ones. Two options for observing a group are: child is already in a group or the family is considering a group. Both can be observed with or without the family. Looking into making a questionnaire for parents about groups to ask questions such as, Why do you want a child in a group? What about the groups do you like? How is the communication?
- IFSP packets- only need to send 1 copy to each agency; the agency will then distribute the IFSP to each provider in that agency.

- Reviewed what needs to be documented IFSP Comments section in NYEIS.
- Supplemental vs. Consult- The June '10 EI SC Newsletter contains info and guidance re supplemental evals vs. consults. guidelines of each to use appropriately. County staff is reviewing with each evaluation agency.
- Receipts for Reimbursement- just need receipt from Nancy C and then AMS will submit.
- Translation disks- distributed.
- Group descriptions- request to indicate if the group is an integrated group or not or has the potential to be an integrated group. CM won't make any changes until more feedback is obtained.
- Transition- Send all kids transitioning as of December to Deb Tetlow so we can know how many openings OSC agencies have.

**OSC Admin 2013 meetings: 1/8, 2/5, 3/5, 4/2, 5/7, 6/4, 7/9, 8/6, 9/10, 10/1, 11/12 12/3**

**Next Meeting:** Tuesday December 11<sup>th</sup> at Panera Bread Meeting room -1621 Penfield Rd.